



Member of VTC Group
VTC 機構成員



SAP Solution Academy – Course Outline

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|--------------------------|---|
| Course Name: | SAP Business One – Implementation and Support (Course Code: TB1200) |
| Goals: | <ul style="list-style-type: none"> • Explain the concepts and methods of SAP Business One • Use the essential functions in core logistics areas in SAP Business One • Map customer logistics processes in SAP Business One • Manage your accounting procedures with SAP Business One • Handle your bank transactions with SAP Business One • Compile company reports with SAP Business One • Manage projects using the SAP Business One Accelerated Implementation Program • Implement SAP Business One in accordance with customers' requirements |
| Target Trainees: | <ul style="list-style-type: none"> • Consultants and support employees responsible for the implementation and ongoing support of business processes with SAP Business One at customer sites • Whoever wishes to become an SAP professional |
| Prerequisites: | <ul style="list-style-type: none"> • Basic business knowledge • Interest in enterprise resource planning (ERP) products |
| Contents: | <ul style="list-style-type: none"> • Fundamentals of SAP Business One • Master data (business partners, items, warehouse) and Document Handling • Purchasing, Sales, Pricing, Inventory transactions, and Production • Material requirements planning (MRP) • Financials (chart of accounts, journal entries, posting aids, cost accounting, and internal reconciliation) • Banking (arrears and dunning, manual payments, automatic payments, reconciliation of account statements) • Financial statements and reports (working with posting periods, preparing closing operations) • Manage projects with the SAP Business One Accelerated Implementation Program <ul style="list-style-type: none"> ○ Install and upgrade SAP Business One, perform the licensing process, create a company, set up paths for files and templates and SAP Business One services, manage users and authorizations ○ Create a business blueprint, initialize SAP Business One, manage legacy-data transfer, perform system administration, locate support services and processes, and delta knowledge transfer • Custom Configuration and Development: create user-defined fields and table, queries, formatted searches, and set up alerts and approval procedures • Reporting: edit print layouts with the Print Layout Designer and run reports with XL Reporter • Case study (SAP implementation project for a fictitious demo company) • Certification examination preparation for SAP Business One solution consultants |
| Value: | Class attendance plus pass in post-course exam will lead to certification as SAP Certified Solution Consultant Business One |
| Course Materials: | SAP Official Materials |
| Duration: | 42 hours, exclusive of 3-hour certification examination |

Remarks:

- Training language: Cantonese + materials in English)
- PEAK has the final right of interpretation of the above

PEAK, VTC

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