



UNIVERSITY AUSTRALIA

Deakin University CRICOS Provider Code 00113B

We cordially invite
your presence
at the following information session

**MASTER OF BUSINESS ADMINISTRATION (MBA)
DEAKIN UNIVERSITY**

Date: June 1, 2012
Time: 6:30 pm to 8:30 pm
Venue: VTC Tower, 27 Wood Road, Wanchai, Hong Kong
(Please check venue at 9/F enrolment office)
Admission: FREE but prior registration required
Programme:
6:30 p.m. Registration
Presentation by Programme Organiser, Training Consultant, Mr. Eddy Lau
(LLM, MA, MBA, GDI, FCII, ANZIIF(Fellow), FCIArb, ACILA)
7:45 p.m. Question & Answer period

RSVP

Please reply by completing the form below and return to us on or before May 31, 2012.

Fax: 2891 5707
E-mail: peak@vtc.edu.hk
Enquiry: 2919 1569 (Ms. Rita Chan) / 2836 1922 (Hotline)

Information Session for MBA / GDFS (Trimester 2 2012)

Date: June 1 (Fri) Time: 6:30pm

I would like to attend the captioned Information Session. Please reserve _____ seat(s).

Name: _____ (Mr/Ms) Tel (Day): _____

Email (Required): _____

Address: _____

Please note confirmation will be sent to you by email. Please attend the session on time. Thank you!



MASTER OF BUSINESS ADMINISTRATION (MBA) Deakin University

NOTES FOR APPLICANTS

APPLICATION PROCEDURES:

1. Applications must be submitted either by post or by hand to the enrollment office of the Institute of Professional Education and Knowledge (PEAK) of Vocational Training Council (VTC) within the application period.
 Address: PEAK, 9/F, VTC Tower, 27 Wood Road, Wanchai, Hong Kong
 Office hours: 8:45 a.m. - 8:00 p.m. (Monday to Friday)
 9:00 a.m. - 12:00 noon (Saturday)
2. All application documents should be put in an envelope on which is marked '**Application for MBA**'.
3. Applicants should
 - fill in the application form of Deakin University / PEAK with 2 passport size color photo;
 - attach **two full sets** of photocopies of **certified credentials** including transcripts and certificates of awards.
4. Incomplete application documents will affect the process of admission to the Programme.
5. Applicants are required to present their original credentials for verification at the time of application.
6. In order to ensure that Deakin University is compliant with the Higher Education Support Act 2003, any domestic students (citizens of Australia and New Zealand) interested in commencing study in one of the University's courses offered through VTC to apply as off-campus students with different fee. Prospective students who hold dual nationality with Australia or New Zealand are eligible to enrol as international students in the University's courses offered through VTC

COURSE FEES:

AUD\$1,985 per module. Fee may be subject to annual change. Successful applicants undertake to pay the fee and will be notified in due course and fees should be paid online by the due date on their invoice or by bank-drafts/cashier orders or credit card authority made payable to Deakin University.
 Standard course length is 18 months and each instalment covers 4 (not more than 6) months of the course and will be collected within 1 month before the commencement of that part of the course. The instalments are based on modules and the total number of instalments for the whole course is 3 (for full-time study). Programme can be completed with flexibility within 7 years.

PROGRAMME ORGANISER: Mr. Eddy Lau, (LLM, MBA, MA, GDI, FCII, ANZIIF(Fellow), FCI Arb, ACILA)

IMPORTANT DATES

- ❖ Information Session: 6:30 p.m. at PEAK, on 1 June, 2012
- ❖ Application Deadline: 8 June, 2012 (Late application extended up to 18 June)
- ❖ Programme Commencement: 9 July, 2012 (Student are advised to visit the DSO earlier for assignment & other details)

☞ Places will be offered to qualified applicants on a first-come-first-served basis. Early application is encouraged.

TENTATIVE FACE-TO-FACE LECTURE (FOR THE TRIMESTER 2, 2012) (SUBJECT TO MINIMUM CLASS OF 12.):

Unit Code	Subject	Dates	Time
MPS701	Principle of Risk and Insurance	(Wed) July 18; August 8, 15, 22, 29; Sept 5, 12, 19, 26	18:30 - 21:40
MPM721	Organisational Behaviour	(Thur) July 26; August 2, 9, 16, 30; Sept 6, 13, 20, 27	18:30 - 21:40
MPS708	General Insurance	(Fri) July 20; August 10, 17, 24, 31; Sept 7, 14, 21, 28	18:30 - 21:40

EXAMINATION PERIOD / CENTRE: 11 - 19 Oct 2012 at VTC in Hong Kong

Variation Withdrawal Without Penalty: Before 2 July, 2012

IMPORTANT NOTES:

Once applied, students are subject to the rules of Deakin University / Vocational Training Council and understand that all information provided is subject to change with details available on relevant web sites.

There is no guarantee that the external academic or professional recognition that currently applied remains unchanged including the ANZIIF Fellowship membership eligibility requirements.

From T2, 2011, MPM701 Business Process Management has replaced MPM735 International Business Management as the core unit and previously enrolled students including from GDFS articulation are able to follow either structure.

Last intake for new student for Deakin course is trimester 2, 2012 and local class support will be discontinued from 2013.

ADDITIONAL INFORMATION:

Tentative local class for Trimester 3, 2012 (Variation Withdrawal without penalty: before 5 Nov, 2012)

MPE781 Economics for Managers; MPK732 Marketing Management

ENQUIRIES:

☎ 2919 1569 (Ms. Rita Chan, Program Secretary) / ☎ 2836 1922 (Hotline)

E-mail: peak@vtc.edu.hk Fax : 2891 5707



This course has been included in the list of reimbursement course for Continuing Education Fund (CEF) purposes under their Code 21C02289-6 (<http://www.sfaa.gov.hk/cef/>).

Hong Kong Programme Registration No. 211084 ; Deakin CRICOS Provider Code: 00113B

(It is a matter of discretion for individual employers to recognize any qualification to which this course may lead)

Course Structure

(For students commencing from T2, 2011)

Compulsory units

MPA751	Financial Reporting and Analysis
MPE781	Economics for Managers
MPF753	Finance
MPK732	Marketing Management
MPM706	Strategic Management
MPM721	Organisational Behaviour
MPM701	Business Process Management

Plus one unit from:

MPM712	Managing Innovation
MPM722	Human Resource Management
MPM735	International Business Management

Elective units

The remaining 4 credit points may be selected in one specialisation as listed or, students may choose any units from the range of specialisations including the general elective units listed below.

Details of Specialisations

Accounting

MPA701	Accounting
MPA751	Financial Reporting and Analysis
MAA702	Corporate Accounting
MAA703	Management Accounting

Arts and Entertainment Management

MMK792	Arts Marketing
MMM790	Arts Management
MMM793	Project and Event Management
MMM796	Cultural and Community Planning
MMM799	Arts Fundraising and Sponsorship

Corporate Governance

MLM706	Corporate Governance
MPA711	Corporate Governance and Ethics
MPA751	Financial Reporting and Analysis

Plus one unit from:

AIP777	Accountability and Corporate Social Responsibility
MAF754	Enterprise Risk Management
MSC755	Risk Management for Business Information Systems
MPM722	Human Resource Management

Electronic Business

MPC701	Information Systems for Business
MSC752	eBusiness Strategies
MSC767	Business Security Management

Plus one unit from:

MMK737	Online Marketing
MSC768	Knowledge Management
MSQ791	Data Analysis for Managers

Enterprise Security Management

MLM770	Law and the Internet
MLM786	Electronic Crime
MPI701	Business Practicum*
MSC755	Risk Management for Business Information Systems
MSC767	Business Security Management

Environmental Sustainability

SQE721	Policy and Planning for Sustainable Development
SQE722	Environmental Risk Assessment
SQE723	Environmental Management Systems

Plus one unit from:

AIP740	Public Policy Analysis
AIP773	Governance and Accountability
AIP775	Contracting and Public Private Partnerships
AIP777	Accountability and Corporate Social Responsibility

Finance

MAF702	Financial Markets
MAF703	Applied Corporate Finance
MAF704	Treasury and Risk Management
MAF707	Portfolio Investments and Financial Planning
MAF754	Enterprise Risk Management
MPF753	Finance

Financial Planning

MAF707	Portfolio Investments and Financial Planning
MAF708	Retirement Income Streams
MAF709	Financial Planning Development
MAF765	Introduction to Financial Planning

Health and Human Services Management

HSH701	Principles and Practice of Public Health
HSH702	Contemporary Health Issues and Policies
HSH703	Health Promotion
MPI701	Business Practicum*

Human Resource Management

MMH706	Advanced Human Resource Management
MPM722	Human Resource Management

Plus two units from:

MMH709	Employment Relations for Organisational Effectiveness
MPI701	Business Practicum*
MSC768	Knowledge Management
MMH707	Managing Transitions and Change

Information Systems Management

MPC701	Information Systems for Business
MSC754	Business Systems Alignment
MSC770	Information Systems and Global Issues

Plus one unit from:

MSC755	Risk Management for Business Information Systems
MSC767	Business Security Management

Information Systems Project Management

MPC701	Information Systems for Business
MSC755	Risk Management for Business Information Systems
MSC756	Project Management
MSC770	Information Systems and Global Issues

Innovation

MPM712	Managing Innovation
--------	---------------------

Plus three units from:

MPK711	Strategic Customer Service
MSC756	Project Management
SEB710	The Technological Enterprise
SEB711	Developing and Managing Innovation
SEB712	Managing Complex Projects
SEV710	Risk and Environmental Sustainability

Insurance

MAS701	Principles of Risk and Insurance
Plus three units from:	
MAS702	Risk Management
MAS703	Reinsurance
MAS704	Property Insurance
MAS705	Liability Insurance
MAS706	Theory of General Insurance

International Trade and Business

MAA702	Corporate Accounting
MPE707	International Banking and Finance
MPE711	Global Trade and Markets
MPK736	International Marketing
MPM735	International Business Management

Law

MLC771	Law for Managers
--------	------------------

Plus three units from:

MLC703	Principles of Income Tax Law
MLM703	Chinese Commercial Law
MLM706	Corporate Governance
MLM721	International Competition Law and Policy
MLM731	Corporations Law
MLM740	International Commercial Law
MLM785	International Law

Marketing

MMK733	Strategic Marketing
MMK737	Online Marketing
MPK701	Research Design and Analysis
MPK712	Advertising and Consumer Behaviour
MPK732	Marketing Management
MPK736	International Marketing
MMK751	Services Marketing
or	
MPK711	Strategic Customer Service

Project-Based Management

MSC756	Project Management
--------	--------------------

Plus three units from:

MSC768	Knowledge Management
MPI701	Business Practicum*
MPI702	Applied Business Project
SEB712	Managing Complex Projects
MMH707	Managing Transition and Change

Public Management

AIP717	Government and Business
AIP740	Public Policy Analysis
AIP773	Governance and Accountability
AIP748	Intergovernmental Relations
AIP775	Contracting and Public Private Partnerships
AIP777	Accountability and Corporate Social Responsibility

Risk Management

MAF754	Enterprise Risk Management
MAS701	Principles of Risk and Insurance
MAS702	Risk Management
MAS710	Insurance and Risk Management Practicum

Strategy and Planning

MPM706	Strategic Management
MMH706	Advanced Human Resource Management
MMM792	Operations Management
MMH707	Managing Transitions and Change

Supply Chain Management

MSC751	Online Solutions for Business
MSC753	eBusiness and Supply Chain Management
MSC795	eBusiness Processes
Plus one unit from:	
MSC752	eBusiness Strategies
MSC755	Risk Management for Business Information Systems
MSQ791	Data Analysis for Managers

* 2 credit points, therefore will count as two units.

Students should visit Deakin's website for all up-to-date specialisations and subjects. Please note that not all units and/or specialisations will be available in Hong Kong.

www.deakin.edu.au/handbook/postgraduate

International Students: Minimum Postgraduate English Requirements

Postgraduate applicants to Deakin University must demonstrate their competence in English by providing certified/notarised documentary evidence of one of the following. Unless otherwise stated, applicants must have satisfied the University's minimum postgraduate English requirements no more than two years preceding the date of their enrolment at Deakin. Certain courses may require a higher level of English proficiency.

- 1.** An overall band score of 6.5 or better in the International English Language Testing System (IELTS) test (Academic module) with no individual band score less than 6.0.
- 2.** A score of 237 or better (essay rating 4.5) in the computer-based Test of English as a Foreign Language (TOEFL).
- 3.** A score of 92 or better (writing score 21) in the internet-based Test of English as a Foreign Language (TOEFL iBT).
- 4.** English is the applicant's first language and secondary and/or undergraduate studies were conducted in English.
- 5.** Satisfactory completion of at least two semesters of full-time study in an Australian undergraduate or postgraduate degree at a tertiary institution in Australia.
- 6.** Satisfactory completion of a post secondary studies program which is at least two years full-time or equivalent within the last five years in an institution where English is the language of instruction and assessment.
- 7.** A minimum of three years professional practice in English, and satisfactory completion of study in English language leading to certification by the governing body of the profession.
- 8.** Completion of an English for Academic Purposes (EAP) 4 program at the Deakin University English Language Institute (DUELI) with a final assessment result of 60% or higher within the last twelve months.
- 9.** Satisfactory completion of the DUELI test of English language competence within the last six months.
- 10.** Other evidence of English language competence deemed acceptable by the Chair of the Academic Board.

Application Procedures of Continuing Education Fund Graduate Certificate of Business Administration* (CEF No.: 21C02289-6)

* Please refer to the Appendix A for units which are qualified for CEF application. Please note that the Graduate Certificate will be solely awarded by Institute of Professional Education And Knowledge (PEAK), VTC upon student's request within 3 months of completion of the 2 relevant units (for those enrolled after semester 2, 2007).

Please note that with effect from April 1, 2007, students would only be eligible for fee reimbursement of Continuing Education Fund (CEF) upon their successful completion of the whole course. However, students who have already been submitted their applications to Office of CEF (OCEF) before April 1 2007 may still apply for fee reimbursement on successful completion of module(s) forming part of the course.

If you wish to apply for the Continuing Education Fund (CEF) of the above programme via PEAK, please refer to the following procedures:

- Complete the application form (SFAA 192(2002)) which is available from District Offices, Office of CEF (OCEF) and study the most up-to-date details as per the website <http://www.sfaa.gov.hk/cef>. A limited quantity of forms may also be available at PEAK reception.
- The following documents should be submitted together with the application form:
 - ✓ Photocopies of HKID card and one-way permit, if applicable
 - ✓ The original bank-in slip which shows the currency rate of your paid tuition fees
- The completed application form and the necessary documents should be submitted to PEAK by post or in person **at least 10 business days before the commencement of local class**. PEAK will send the forms to OCEF in a batch before the commencement of local class.
- All application forms and necessary documents received after the deadline **will NOT be sent by PEAK to OCEF**. You will be contacted to collect the form and documents and submit them to the OCEF **by yourself**.
 - ✓ **Office of the Continuing Education Fund,
Room 916, 9/F,
Kwai Hing Government Offices,
166-174 Hing Fong Road, Kwai Chung, N.T.**
- Please refer to the "Guidance Notes for Application" on the CEF form for other details regarding the application procedures.
- If the local class is cancelled due to insufficient enrolment, the CEF application forms and the necessary documents will be returned to you by mail.
- **For CEF reimbursement, the following documents should be attached together with the claim form to PEAK for chopping stamp**
 - ✓ **The tuition fees receipt (original)**
 - ✓ **The attendance certificate (original) - min. 70% attendance record**
 - ✓ **The transcript issued by Deakin (original) - at least passing marks of 50% as required by OCEF**
 - ✓ **Letter of Completion of Graduate Certificate of Business Administration (for those enrolled after semester 2, 2007)**
- **Refund Policies for CEF applicants: Please note that once refund, student will not be allowed to sit for the examination.**
 1. In case of closure of the course provider prior to the commencement of the Course, the course provider shall refund to the course applicants in full all course fees and other monies then paid by the CEF applicants immediately.
 2. If a course cannot be operated according to the specifications and descriptions originally published and made known to the CEF applicants or otherwise the course specifications and descriptions as specified in the application then submitted by the course provider in applying for registration and that the CEF applicants decline to accept the revised arrangements, the course provider shall refund to the CEF applicants in full or on a pro-rata basis the course fees and other monies then paid by the CEF applicants within one month after the CEF applicants have requested for course fees refund.
 3. If a course cannot be operated on the date or at the time specified in the course leaflet or brochure and CEF applicants decline the revised arrangements, the course provider shall refund in full or on a pro-rata basis the course fees collected to CEF applicants within one month after the CEF applicants have requested for course fees refund.
 4. In case of cessation of a course after its commencement, the course provider shall refund the CEF applicants the course fees and other monies then paid by the CEF applicants on a pro-rata basis within one month after the cessation of the course.



Appendix A (P.1)

GCBA (Graduate Certificate of Business Administration) is a local award by PEAK issued purely for CEF reimbursement purpose to Deakin MBA students for completion of any two of the listed MBA units, with at least one from our Business Services stream.

Module	CEF Competency
Business Services (At least one units)	
MPK732 Marketing Management	Management Skill & Knowledge 4
MPM721 Organisational Behaviour	Management Skill & Knowledge 1
MPM735 International Business Management	Management Skill & Knowledge 1
MPM706 Strategic Management	Management Skill & Knowledge 7
MPM722 Human Resource Management	Management Skill & Knowledge 1
MAA710 Business Advisory Services	Management Skill & Knowledge 9
MMH706 Advanced Human Resource Management	Management Skill & Knowledge 1
MMH707 Managing Transitions and Change	Management Skill & Knowledge 1
MMH709 Employment Relations for Organisational Effectiveness	Management Skill & Knowledge 1
Marketing	
MMK733 Strategic Marketing	Management Skill & Knowledge 4
MMK737 Online Marketing	Management Skill & Knowledge 4
MMK751 Services Marketing	Management Skill & Knowledge 4
MPK736 International Marketing	Management Skill & Knowledge 4
Other Electives (No more than one unit)	
MPA751 Financial Reporting and Analysis	
MPE781 Economics for Managers	
MAF754 Enterprise Risk Management	
MSQ791 Quantitative Analysis for Managers	
Accounting	
MAA752 Managerial Accounting	
MAA757 Small Business Management	
MAA758 International Accounting	
MPA751 Financial Reporting and Analysis	
Finance	
MAF703 Advanced Business Finance Decision Making	
MAF704 Treasury and Risk Management	
MPF753 Finance	



<i>Financial Planning</i>	
MAF707 Portfolio Investment and Financial Planning	
MAF708 Retirement Income Streams	
MAF709 Financial Planning Development	
MPF753 Finance	
<i>Insurance</i>	
MAS701 Principles of Risk and Insurance	
MAS702 Risk Management	
MAS703 Reinsurance	
MAS704 Property Insurance	
MAS705 Liability Insurance	
MAS706 Theory of General Insurance	
<i>Law</i>	
MLC771 Law for Managers	
MLC703 Principles of Income Tax Law	
MLM703 Chinese Commercial Law	
MLM706 Corporate Governance	
MLM721 International Competition Law and Policy	
MLM731 Corporations Law	
MLM740 International Commercial Law	
MLM785 International Law	
<i>Electronic Business</i>	
MMK737 Online Marketing	
MPC741 IT Strategy and Management	
MSC751 Online Solutions for Business	
MSC752 eBusiness Strategies	
MSC753 eBusiness and Supply Chain Management	
MSC795 eBusiness Processes	
<i>Innovation</i>	
SEB710 The Technological Enterprise	
SEB711 Developing and Managing Innovation	
SEB712 Managing Complex Projects	
SEV710 Risk and Environmental Sustainability	
<i>International Business</i>	
MAE704 International Trade and Policy	
MPE707 International Banking and Finance	
MPE711 Global Trade and Markets	

04

Educational history—undergraduate degree, CPA Program and other postgraduate studies

Enter details for both secondary and post-secondary study. Full certified documentary evidence is required, or your application will not be processed.

Secondary education – If completed in Australia, provide details of your final year of study at secondary level (this is collected for CHESSN allocation should you wish to access FEE-HELP)

Have you completed Year 12? (Yes or No) What year did you complete Year 12?

What was your ENTER or equivalent? What state or territory did you complete Year 12 in?

What was your Year 12 ID number? What type of Year 12 did you complete? (eg. VCE)

What school did you complete Year 12 at? (provide school name and suburb)

Post secondary studies – Provide details of any post secondary study, e.g. TAFE or University courses.

Course name (eg. Bachelor of ...)	Course code	Institution name	State/Country	Enrolled full or part time	Years enrolled e.g. 99-03	Completed (Yes or No, if No, %)	Previous Student ID number	Are documents attached?
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Are you applying for credit for previous studies? Yes No If Yes, please supply certified copies of transcripts results, including grading scales and handbook entries with subject outlines of your completed units.

05

Employment history

Attach a detailed resumé of your work experience.

06

English language proficiency

You must provide certified/notarised documentary evidence.

Postgraduate applicants to Deakin University must demonstrate their competency in English by providing evidence of one of the following:

- An IELTS (Academic module) score of 6.5 or better, provided that no individual band score is less than 6.
- A score of 237 or better (essay rating 5) in the computer-based Test of English as a Foreign Language (TOEFL)
- Satisfactory completion of a post secondary studies program which is at least two years full time or equivalent within the last 5 years in an institution where English is the language of instruction and assessment.
- Other evidence of English language proficiency as outlined in the University's Admission to Postgraduate Awards (Coursework) Policy <www.deakin.edu.au/theguide>

07

Unit details

Enter all units that you intend to study in both semesters of the academic year.

Unit code	Period code	Class	Campus code	Unit name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Examination Centre H V T O

08 Final checklist

Use this checklist to ensure that you have completed ALL the steps necessary for your application.

- Tick if you have completed ALL relevant sections of this application form including the statistics form
- Tick if you have signed the Declaration
- Tick if you have provided a personal statement (if applicable)
- Tick if you have details of your educational history
- Tick if you have provided a detailed resume of your work experience
- Tick if you have included certified photocopies of ALL relevant documentation

09 Declaration

- I declare that to the best of my knowledge the information supplied in this application and the documentation supporting it are correct and complete.
- Where records of prior study have been provided in support of my application, I authorise Deakin University to conduct a search and retrieval of my academic record from my previous institution/s to verify the information contained in my application.
- I acknowledge that the provision of incorrect information or documentation relating to my application may result in withdrawal of any offer of a place and that such withdrawal may take effect at any stage of the course, at the discretion of Deakin University.
- I agree to abide by the Statutes, Rules and Regulations of the University.
- I consent to such of my personal identifying data being provided to Department of Education, Science and Training (DEST) as is necessary for allocation of a CHESSN (Commonwealth Higher Education Student Support Number), and my SLE (Student Learning Entitlement).
- Should I elect to enrol in a program offered by the University in conjunction with a professional organisation, I consent to the University notifying any such professional organisation of this enrolment.

Signature	Date
-----------	------

Please return your completed application to:
Institute of Professional Education And
Knowledge
9/F, VTC Tower, 27 Wood Road
Wanchai Hong Kong
Tel: 852 2836 1922 Fax: 852 2891 5707

Once enrolled, students are also subject to the rules of Vocational Training Council and understand that information provided is subject to change (most of details are available on relevant website).

Statistics

- Your application or enrolment cannot be completed without these statistics.
- These statistics are required by the Australian Commonwealth Department of Education, Science and Training pursuant to Subdivision 19E of the Higher Education Support Act 2003. The statistics are provided to DEST in a collated form and do not identify individual students.

01 Are you of Aboriginal or Torres Strait Islander descent? (Select one only)

- No
 Yes—Aboriginal
 Yes—Torres Strait Islander
 Yes—Aboriginal and Torres Strait Islander

02 What is your citizenship status during this year? (Select one only)

- Australian Citizen
 New Zealand Citizen (see 03)
 Permanent Humanitarian Visa Holder (proof required—see 03)
 Permanent Visa Holder (not Humanitarian—see 03)
 Temporary Entry Permit Holder
 Other status

03 If you are a student who is a New Zealand Citizen, has Permanent Residence status, or is the holder of a Permanent Humanitarian Visa, select a statement that best describes your circumstance below.

- You are residing inside Australia for the Semester or outside Australia as a requirement of the course.
 You are residing outside Australia for the Semester but not because of a requirement of the course.

04 In what country is your permanent home address?

Australia Postcode
 Other country Name

05 In what country is your residence during the year?

Australia Postcode
 Other country Name

06 In what country were you born?

Australia
 Other country Name
 Year of arrival in Australia

07 Do you speak a language other than English at your permanent home residence?

Yes No Language

08 If you are an Australian school leaver, what was your home postcode in your last year of Secondary School?

09 Please indicate your parents/guardians gender and highest level of education.

Parent 1	Parent 2	
<input type="checkbox"/> Male	<input type="checkbox"/> Male	
<input type="checkbox"/> Female	<input type="checkbox"/> Female	
Parent 1	Parent 2	
<input type="checkbox"/>	<input type="checkbox"/>	Postgraduate qualification
<input type="checkbox"/>	<input type="checkbox"/>	Bachelor degree
<input type="checkbox"/>	<input type="checkbox"/>	Other post school qualification
<input type="checkbox"/>	<input type="checkbox"/>	Complete year 12 or equivalent
<input type="checkbox"/>	<input type="checkbox"/>	Did not complete year 12 or equivalent
<input type="checkbox"/>	<input type="checkbox"/>	Completed year 10 or equivalent
<input type="checkbox"/>	<input type="checkbox"/>	Did not complete year 10 or equivalent
<input type="checkbox"/>	<input type="checkbox"/>	Not sure

10 What is the highest attainment of education you completed prior to this course? (Select one only)

- A complete higher education postgraduate course
 A complete higher education bachelors degree course
 A complete higher education sub-degree course
 An incomplete higher education course
 A complete final year of secondary education course (at school or TAFE)
 A complete other qualification or certificate of attainment or competence
 No prior educational attainment
 A complete TAFE (VTE) award course
 An incomplete TAFE (VTE) award course

Last year of enrolment was:

11 If you have undertaken prior undergraduate studies please provide the name of the institution at which you studied?

12 Do you have a disability, impairment or long-term medical condition which may affect your studies?

- Yes No

13 If 'Yes' to '12', please indicate the area(s) of impairment?

- Hearing Learning
 Mobility Vision
 Medical Other

14 If 'Yes' to '12', would you like to receive advice on support services, equipment and facilities which may assist you?

- Yes No

I hereby declare that the information provided is correct and complete

Signature

Date / /



Guide for completing Deakin's Application form

- Deakin Student ID Number** Please fill in your Deakin Student ID Number if you are former Deakin student.
- Title; Family Name; Given Names; Gender; Date of Birth; Previous Name (If Applicable)** Please fill in accordingly.
Please use this format for Date of Birth: 12 Jan 1980 for 12th January, 1980
- 01 – Address of Institute** This is the address of Institute of Professional Education And Knowledge (PEAK)
- 02 – Student's permanent home address** Please fill in your corresponding address
Email address is essential for receiving most updated information from PEAK
- 03 – Course details** Please fill in following **Course Name**
- Graduate Diploma of Financial Services (GDFS)
- Master of Business Administration (MBA)
Study Load is PT
Please fill in the **Commencing Semester** as either S (for summer semester), 1 (for semester 1) and 2 (for semester 2).
- 04 – Educational history** If you complete secondary education in Hong Kong, please skip the **Secondary education** section.
Please fill in information concerning your professional qualification, bachelor degree, master degree or other information relevant to **Post secondary studies** section
- 05 – Employment history** For Deakin MBA applicant, you have to provide evidence for your working experience. Please provide a CV / Resume and/or employer's letter.
- 06 – English language proficiency** You have to fulfill English language proficiency in order to apply Deakin's program. Please refer to the Notes to GDFS/MBA applicants provided by PEAK.
- 07 – Unit details** Please fill in the **Unit code** of the module you would like to enroll in the semester(s) of all remaining semester of the academic year. Every academic year ended at Semester 2.
Period code is either S (for summer semester), 1 (for semester 1) and 2 (for semester 2).
Class is VTC
Campus code is G
Unit name is the full name of your module
Examination Centre HVTO indicate the examination centre is at PEAK at VTC Tower, Wanchai.
- 08 – Final checklist** Please check if all necessary documents are submitted.
- 09 – Declaration** You must agree to all terms and conditions here as well as the rules of VTC before sign and submit your application..
- Statistics** You must also complete the statistic here in order to complete your application.